

Users Guide to Online Bookings

Member Registration

- **Registration Form**
- Filling out the form as per usual, but making sure that you enter your date of birth (eg: 01/02/1920)
- Contact numbers and addresses will only be used in a case of emergency and any passwords you create with Ballater Angling Association will be encrypted for your own piece of mind.
- **Once you have completed the registration form, you will receive an email for verification**
- If you do not receive this email after 3 days, please get in touch – admin@ballaterangling.co.uk

MEMEBERS REGISTRATION

Full Name

Email Address...

Date of Birth... eg: 10/10/2000

Home Address...

Town...

Post Code...

Contact Number...

Password...

Confirm Password...

[Terms and Conditions](#)

By registering, have read and agree to the Terms and Conditions of use for this website

REGISTER

If you have registered, please [login](#)

Member Registration

- **IMPORTANT**
- Having registered, please be aware that the emails will likely bounce into your “Junk mail” or “Spam” folders.
- Please move these or set the email to “not junk” to ensure you receive further emails including:
 - Bookings
 - Information
 - Help

YOU HAVE BEEN REGISTERED! PLEASE VERIFY EMAIL

PLEASE CHECK YOUR JUNK MAIL FOLDER IN CASE IT ENDS UP IN THERE

Full Name

Email Address...

Date of Birth... eg: 10/10/2000

Confirm/Verify Email

- **IMPORTANT**
- Your registration email will contain important information and needs confirmation

1. Confirm you have spelled your name correctly
2. Temporary Password number
3. Verify your email to the website
4. Booking site registered email

Please Verify Email



admin@ballaterangling.co.uk <admin@ballaterangling.co.uk>
19:58

To: Graham Thompson

1

Welcome **Graham Thompson** Please click on the link below to complete your registration:

2 19765

This is your Unique Members ID number.

This number is used as a **TEMPORARY PASSWORD** for your **BOOKING*** account.

[Click Here To Verify Your Account.](#)3

Tight Lines!
Ballater Angling Association



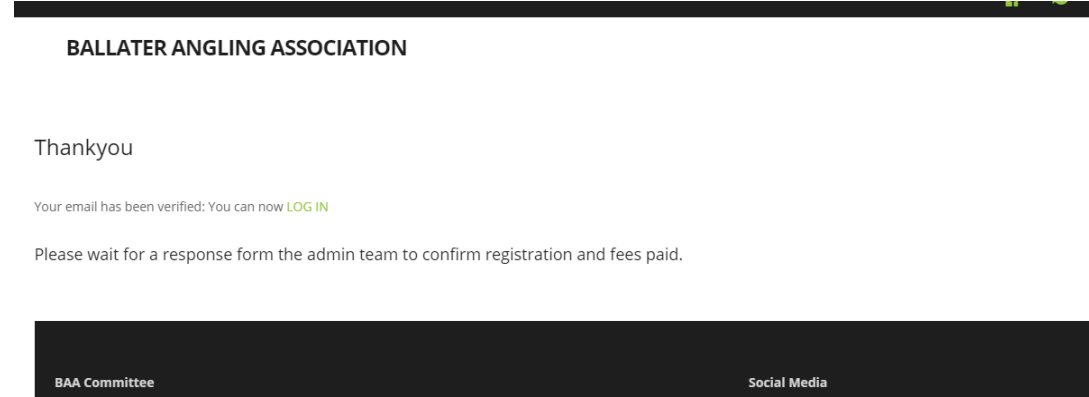
*Booking account can take up to 7 days to register. If you still have not managed to log in to the booking :

Your *registered* email is [REDACTED]4 this will allow you to log into the website and have access to



Virus-free. www.avg.com

- **1. If you have incorrectly spelt your name in this section, your name will be incorrect for the booking site.**
- This is not a big issue as you can change your personal details in the website. **(this will be explained later on)**
- **2. Unique Identity number OR Temporary Password**
- This is YOUR number to book fishing slots on the booking site.
- **3. Click this link to verify your email to the server.**
- By clicking this link, you let the server know that your email is a real one, and then it can be processed against the years fishing Fees to allow for booking.
- **4. Booking system registered email**
- Here displays information for login to the booking system. The email address you have registered with, will be the same email address you log into the booking site with, only the password will change on the SECOND login. After your first login. You can change the **Temporary Password**.
- *A good idea would be to make them both the same passwords, and only having to remembering one set of details.
- Key notes to take from his email
- The **Temporary Password** and your **Registered email** -
 - All things going well... this screen should appear when you click to verify your email (# 3)



Log In

- Insert the email and password you entered at the time of registration

HERE'."/>

HOME CLUB WATERS ▾ CONSTITUTION **LOG IN** GALLERY

youremail@here.com

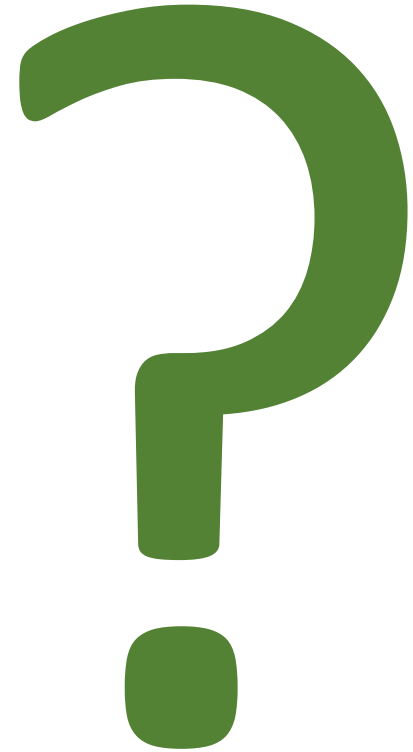
.....

LOG IN

If you have not registered, please do so [HERE](#)

Something to note

- Once you register, and verify your email. The server will not let you login **UNTILL** your fees are paid.
- Currently (27/02/19) this process is done by **manually accepting registrations**, once this is done, you **will receive** an email informing you that your registration is good for login in.
- This is a slow process but its currently working well (for now)



Redirected to Booking Site

1. Home page
2. Fishing beats
3. Booking Calendar
4. Returns
5. User login/log out and users details
6. Return to BAA website



BALLATER ANGLING ASSOCIATION

27/02/2019 Info on booking System **BAA Fishing Beats** Fishing Report Search **5** Unknown user

Book a Beat! 1

BAA Fishing Beats

- Chapel Loch
- Loch Muick - BANK SIDE
- Loch Muick - BOAT HIRE
- Loch Viotachan
- Loch Viotachan - HUT
- Club Specials
- River Dee - MarBeat
- River Don - Waterside
- River Gairn
- River Muick

2

February 2019 - Fishing Beats - Chapel Loch

<< Go To Month Before Go To This Month Go To Month After >>

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	
4	5	6	7 Loch Viotachan	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

<< Go To Month Before Go To This Month Go To Month After >>

View Day | View Week | View Month

Emergency Contact Return to our Website Website issues?

6 **BALLATER ANGLING ASSOCIATION**

Contact support via email
admin@hdgfa.org
Thank you

Home page button #1

- The home page button is the “book a beat!” text, not the logo
- This will return you to the original calendar screen at any time



27/02/2019 Go to

Info on booking System

BAA Fishing Beats

Fishing Report

Search:

Unknown user
Log in
User list

1 Book a Beat!

2

BAA Fishing Beats
Chapel Loch
Loch Muick - BANK SIDE
Loch Muick - BOAT HIRE
Loch Muick - HUT
Loch Viotachan
Loch Viotachan - HUT
Club Specials
River Dee - MarBeat
River Don - Waterside
River Gairn
River Muick

January 2019
Mon Tue Wed Thu Fri Sat Sun
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

February 2019
Mon Tue Wed Thu Fri Sat Sun
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

March 2019
Mon Tue Wed Thu Fri Sat Sun
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

February 2019 - Fishing Beats - Chapel Loch

<< Go To Month Before

Go To This Month

Go To Month After >>

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	
4	5	6	7 Loch Muick - Bank Side	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

<< Go To Month Before

Go To This Month

Go To Month After >>

Guest Member

View Day | View Week | View Month

Emergency Contact

Return to our Website

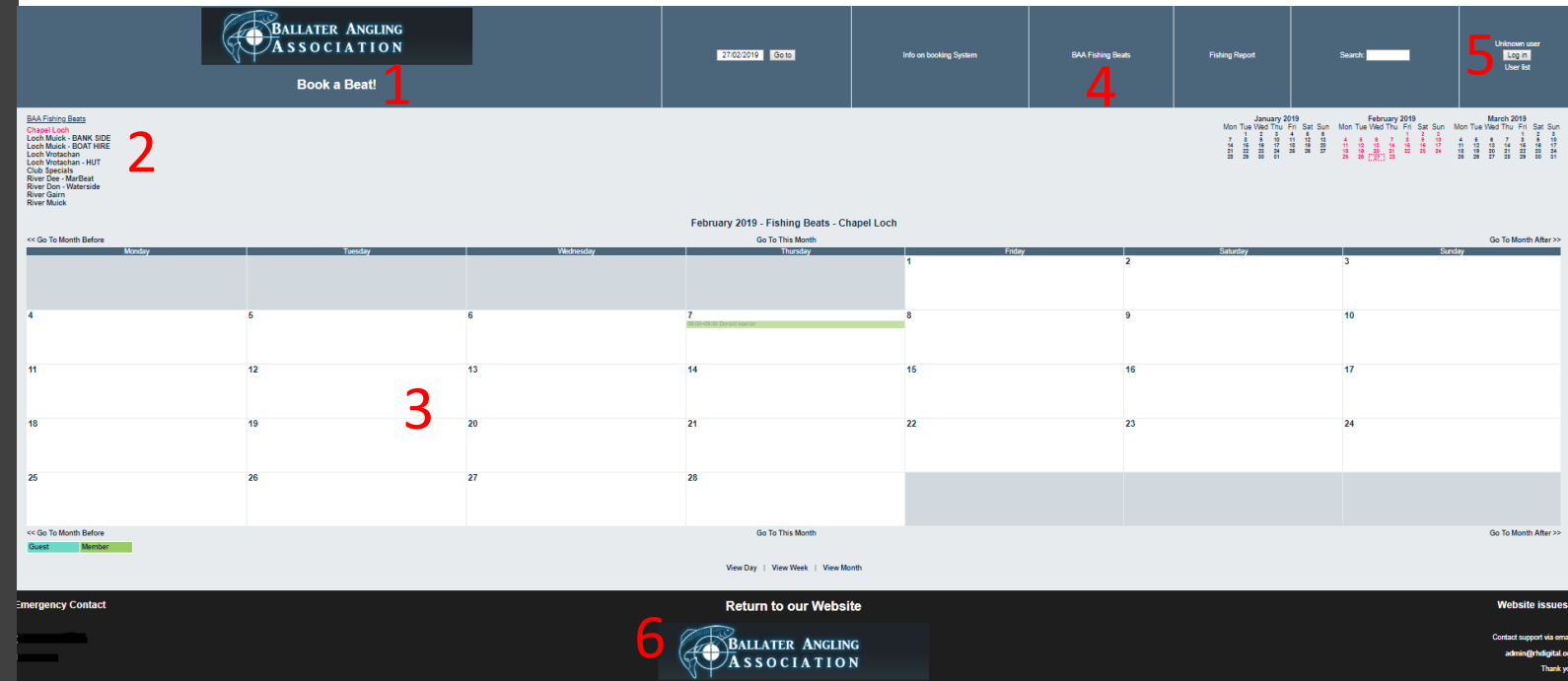
6

Website issues?

Contact support via email
admin@hdgfa.org
Thank you

Fishing Beats #2

- Clicking these will allow you to see the available slots to book for each beat.
- Marked in red, at the top left are the current beats which the BAA has for this year. By selecting one, the calendar changes to the selected beat, and allows you to book a slot.



1 Book a Beat

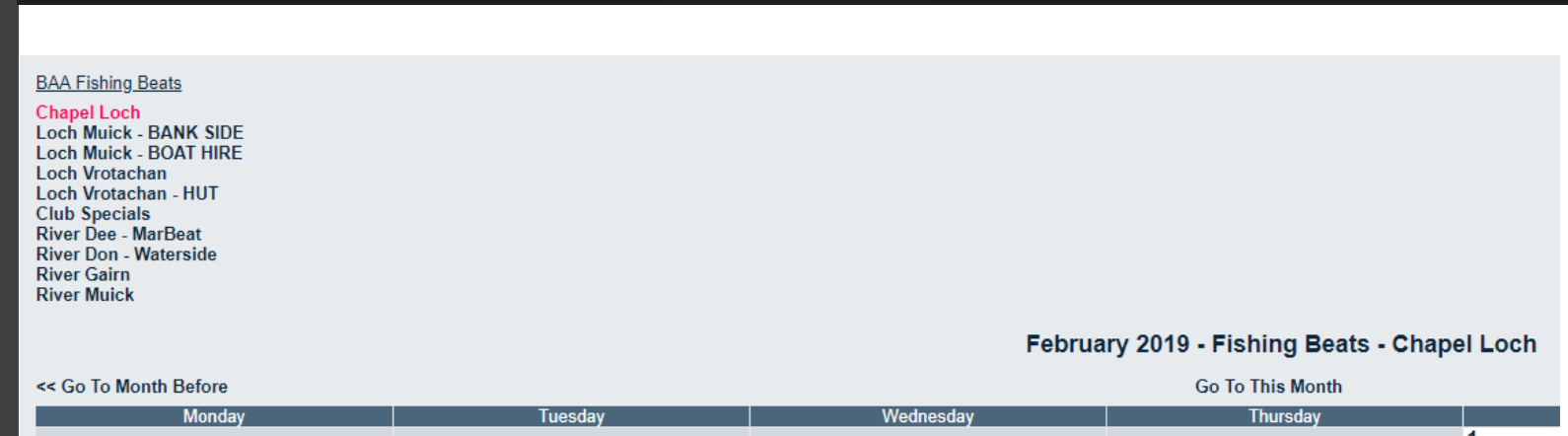
2 BAA Fishing Beats

3 February 2019 - Fishing Beats - Chapel Loch

4 BAA Fishing Beats

5 Unknown user

6 Return to our Website



1 BAA Fishing Beats

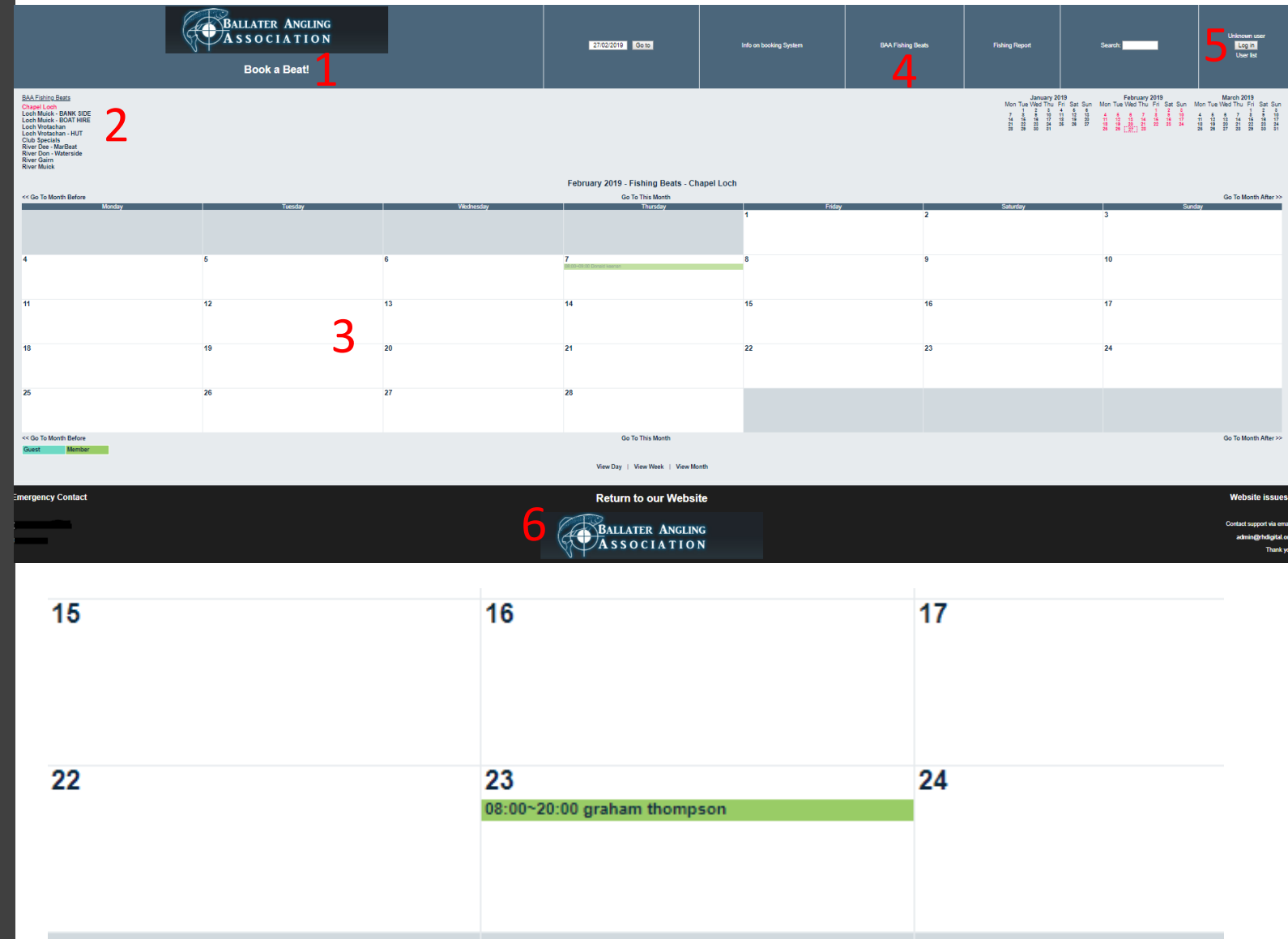
2 Chapel Loch

3 February 2019 - Fishing Beats - Chapel Loch

4 Go To This Month

Booking Calendar #3

- Click on a date (centre of a square, it will turn pink) to book fishing
- **Green sections** - Green stripes are people who have booked fishing. It also shows the time slots in which they have booked.



Navigation Bar:

- Ballater Angling Association Logo
- 27/02/2019 Go to
- Info on booking System
- BAA Fishing Beats (4)
- Fishing Report
- Search: [input]
- 5 Unknown user Logout User list

Left Panel (2):

BAA Fishing Beats

- Chapel Loch
- Loch Muick - BANK SIDE
- Loch Muick - ISHAT SIDE
- Loch Wotschan
- Loch Wotschan - HJT
- Club Specials
- River Dee - MarBea
- River Don - Waterside
- River Gann
- River Muick

Main Calendar (3):

February 2019 - Fishing Beats - Chapel Loch

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	
4	5	6	7 08:00~20:00 graham thompson	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Bottom Panel (6):

Emergency Contact


Return to our Website

6 Ballater Angling Association

Website Issues? Contact support via email: admin@hdigital.org Thank you

Fishing Reports #4

- These are available for anyone to see, simply enter the species of fish which you are looking for, and results will be returned to you.


27/02/2019 [Go to](#)
Info on booking System
BAA Fishing Beats
Fishing Report
Search:
5 [Unknown user](#) [Logout](#) [User list](#)

[Book a Beat!](#) **1**


BAA Fishing Beats **2**
 Chapel Loch
 Loch Muick - BANK SIDE
 Loch Muick - DOAT HIRE
 Loch Vrotachan
 Loch Vrotachan - HUT
 Club Specials
 River Dee - MarBeet
 River Don - Waterside
 River Gann
 River Muick

February 2019 - Fishing Beats - Chapel Loch
 << Go To Month Before Go To This Month Go To Month After >>

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	
4	5	6	7 March 1st	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

<< Go To Month Before Go To This Month Go To Month After >>
 Guest Member

View Day | View Week | View Month

Emergency Contact:
 Return to our Website **6** 

Website Issues? [Contact support via email](#)
admin@hdsigld.org
 Thank you

ignore:
 Fishing Returns:
 Member name:
 Confirm Fishing Returns: All False True

Show entries Search:

Full Name	Area	Room	Start time	End time	Duration	Fishing Returns	Club Member?	Member name	Confirm Fishing Returns	Last updated
Donald Keenan	Fishing Beats	Loch Vrotachan - HUT	08:00 - Saturday 23 March 2019	20:00 - Saturday 23 March 2019	12 hours	Salmon9lb	Member	don	True	23:01 - Thursday 07 February 2019

Log in #5

- Login and user details.
- When you have logged in, your personal details will be shown to confirm its your account.

The screenshot shows the Ballater Angling Association website interface. At the top, there is a navigation bar with the association's logo and name. A 'Book a Beat' button (1) is visible. The date '27/02/2019' and a 'Go to' button are also present. A user profile 'Unknown user' (5) is shown in the top right corner. On the left, a sidebar lists various fishing beats (2). The main content area displays a calendar for February 2019, with a 'Guest' button highlighted in green (3). The footer contains an emergency contact section, a 'Return to our Website' button (6), and website support information.

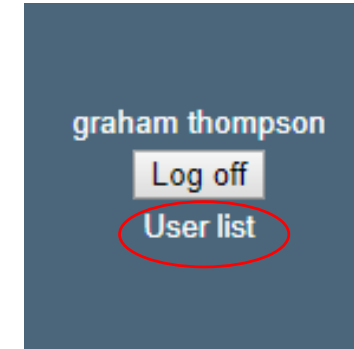
Before and after login

Unknown user
Log in
User list

graham thompson
Log off
User list

Edit details #5.1

1. Click on USER LIST
2. Click on your name at the bottom section to edit your details
3. Here you can change your password, and email address



Show 25 entries

Name	Rights	Email address	Last updated
graham thompson	user	[REDACTED]	21:45 - Wed

Edit user

Rights: user

Name: graham thompson

Email address:

If you wish to change the password, please type the new password, and then confirm again

Password:

Password:

Back

Save

Booking Fishing

- We are going to book the river don – Waterside for some fishing on the 01/03/2019.
- Here we have selected the “River don – Waterside” for 01/03/2019
- Here we have selected the “River don – Waterside”
- We know this because the River don beat has changed to red on the column and the title has changed to the selected beat also.

Areas
 Chappel Loch
 Club Specials
 Loch Muick - Boat hire
 Loch Muick - Bank Side
 Loch Vrotachan
 Loch Vrotachan - HUT
 River Dee
River Don
 River Muick

<< Go To Month Before

Monday	Tuesday
4	5

March 2019 - River Don - Waterside Beat

Go To This Month

Thursday	Friday
7	1 2
8	9

Click on the middle of the square for the day we wish to book.

Booking Fishing

- If we have not done so yet, we will be asked to log in.
- This is your email + the 5 digit code you were given in your registration email

You do not have the necessary rights to view this page.

Please log in

User:

Password:

Emergency Contact

Booking Fishing

- To book a slot, enter your **fishing times**
- Take out a **“ticket”**
- Ensure that club member is selected as **“member”**
- Click **save**
- *If you don't click save, your booking will not be complete.*

Book a Beat

Booking Times: 9:00 - 13:00

Fishing Returns:

Start: 01/03/2019 Ticket 1 AM

End: Ticket 1 AM (1 period)

Area: River Don

BAA Fishing Beats: Waterside Beat

Club Member?: Member

Back Save ✓ ✓

Booking Fishing

- Once you have saved your booking, you will appear on the calender.
- Ticket 1 is taken and booked from 9-1pm
- Each beat will have a different amount of tickets available depending on how many people can fish at one given time.
- To double check this, click on "BAA Fishing Beats" on the top menu

March 2019 - River Don - Waterside Beat

Go To This Month

	Thursday	Friday	
		1 Ticket 1 AM 9:00 - 13:00	2
7		8	9
14		15	16

Booking Fishing

- You will receive an email confirming your ticket.
- This email will show:
 - Booking time
 - Beat
 - Members name
- This email is your proof to any ghillies or people that you are a member and have paid fees (ie: you have the right to be there!)
- Keep it safe and if possible, with you when you fish.

Book a Beat!

A new entry has been booked, here are the details:

Please note that **Junior members MUST** be accompanied by and adult at **ALL** times

9:00 - 13:00

Booking Times:	9:00 - 13:00
Remember your fishing returns:	
Room:	River Don - Waterside Beat
Start time:	Ticket 1 AM, Friday 01 March 2019
Duration:	1 periods
End time:	Ticket 1 AM, Friday 01 March 2019
Club Member?:	Member
Member name:	graham
Last updated:	09:01 - Friday 08 March 2019
Repeat type:	None

Fishing Returns

- To input your fishing returns log into your account.
- Go to the beat you booked
- Click on the slot you've booked (green bar and ticket number)
- Select "edit beat"

Areas
Chappel Loch
Club Specials
Loch Muick - Boat hire
Loch Muick - Bank Side
Loch Vrotachan
Loch Vrotachan - HUT
River Dee
River Don
River Gairn
River Muick

February 2019
Mon Tue Wed Thu Fri Sat
1
4 5 6 7 8
11 12 13 14 15
18 19 20 21 22
25 26 27 28

March 2019 - River Don - Waterside Beat

<< Go To Month Before Go To This Month

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Ticket 1 AM 9:00 - 13:00	2
4	5	6	7	8	9
11	12	13	14	15	16

9:00 - 13:00

Start time: Ticket 1 AM, Friday 01 March 2019
 Duration: 1 periods
 End time: Ticket 1 AM, Friday 01 March 2019
 Room: River Don - Waterside Beat
 Last updated: 09:01 - Friday 08 March 2019
 Member name: graham
 Modified by:
 Club Member?: Member

Remember your fishing returns:
 Repeat type: None

Edit a Beat
 Delete Entry
 Copy a Beat

Return to previous page

Fishing Returns

- Where it says “Fishing Returns” enter your returns as shown.
- If no fish are caught, you still need to enter “no fish caught”
- Press **SAVE** or your returns wont be saved.

Edit a Beat

Booking Times:

Fishing Returns:

Start:

End:

Area:

BAA Fishing Beats:

Club Member?:

✓ ✓

Fishing Returns

- once saved your fishing report will look like this:
- You are now free to book your next fishing beat.

9:00 - 13:00

Start time: Ticket 1 AM, Friday 01 March 2019
Duration: 1 periods
End time: Ticket 1 AM, Friday 01 March 2019
Room: River Don - Waterside Beat
Last updated: 13:41 - Friday 08 March 2019
Member name: graham
Modified by: graham
Club Member?: Member

Remember your fishing returns: 1 x salmon - 2lb
2 x trout - 1lb, 1.8lb
3 x grilse - 2lb, 3lb, 4lb

No Fish Caught

Repeat type: None

[Edit a Beat](#)

[Delete Entry](#)

[Copy a Beat](#)

[Return to previous page](#)

Thankyou
Tight Lines!